



GUAM ENVIRONMENTAL PROTECTION AGENCY



AHENSIAN PRUTEKSION LINA'LA GUAHAN

P.O. Box 22439 GMF BARRIGADA, GUAM USA 96921 • 17-3304 Mariner Avenue Tiyan, Guam USA 96913

SOLID WASTE MANAGEMENT PERMIT APPLICATION PROCESSING

I. Authority

Pursuant to Section 51104(a), 10 GCA, Solid Waste Management and Litter Control (SWMLC), “The Administrator is authorized and directed to issue permits for all collectors, operators and solid waste management facilities, their design, operations, maintenance, substantial alteration, modification or enlargement.” Section 51102(45) defines solid waste management facilities as “any facility, or any machinery, equipment, vehicles, structures or any part of accessories thereof installed or acquired for the primary purpose of collection, transportation, storage, recycling, processing or disposal of solid waste, and shall include sanitary landfills, resource recovery facilities, or plasma torch.”

II. This permit application is for those facilities that process solid waste. Section 51102(33) defines processing as “any method, system or other treatment designed to change the physical, chemical or biological character or composition of any solid waste. This includes the neutralization of any hazardous waste; rendering of any hazardous waste non-hazardous, safer for transport, amenable for recovery, amenable for storage or reduced in volume; or any other activity or processing designed to change the physical form or chemical composition of hazardous waste so as to render it non-hazardous.”

III. Instructions

A. Section 1 – General Information

1. Type or print responses neatly in the appropriate boxes.
2. If the Land Owner (line 5a) is the same as the applicant, write “SAME” in the appropriate boxes. Document of Proof of Ownership must be submitted.
3. If the Land Owner (line 5a) is different from the applicant or Facility Operator, a copy of the Lease Agreement or other applicable document must be submitted.
4. The Facility Operator (line 6a) is the person responsible for the daily operation of the management facility. If the Facility Operator is the same as the applicant, write “SAME” in the appropriate boxes.
5. If the Facility Operator (line 6a) is different from the applicant, Land Owner, or the Facility Owner, a copy of the Contract Agreement or other applicable document must be submitted.

B. Section 2 – Specific Information

1. Information required in Section 2 shall be typed or neatly printed on a separate page.

- C. The applicant shall make two (2) additional copies of the completed application and shall submit the original and a copy to:

**Guam Environmental Protection Agency
Attention: Solid and Hazardous Waste Management Program
15-6101 Mariner Avenue
Post Office Box 22439
Guam Main Facility
Barrigada, Guam 96921**

The applicant shall retain the other copy for his/her files.

- D. Once the application is completed and signed, the owner or the operator of the facility must take the application to the Department of Land Management, Planning Division for clearance at the One-Stop Center located at the Department of Public Works, Building A, Tamuning.

- E. **The applicant must secure the necessary permit(s) or written authorization from the Air Pollution Control Program prior to obtaining a Solid Waste Incineration Facility Permit and a Solid Waste-to-Energy Facility Permit.**

- F. If there are any questions about the permit application, please contact the Solid Waste Management Program at 475-1605/6/8/14/17/18.

IV. Fees

All new/renewal permit applications for **Solid Waste Processing Facility** shall be accompanied by a non-refundable application fee:

1. **\$100.00 for Solid Waste Composting;**
2. **\$200.00 for Solid Waste Material Resource Recovery;**
3. **\$200.00 for Solid Waste Bioremediation – temporary site specific;**
4. **\$500.00 for Solid Waste Bioremediation – permanent;**
5. **\$500.00 for other Solid Waste Remediation;**
6. **\$500.00 for Solid Incineration;**
7. **\$10,000.00 for Solid Waste-to-Energy Recovery;**
8. **\$200.00 for other Processing.**

All fees shall be in the form of a certified check or money order payable to the **Treasurer of Guam c/o Guam EPA Solid Waste Management Fund**. No cash please.

SECTION 2 – SPECIFIC INFORMATION

- A. The applicant shall submit detailed plans and specifications for the facility.
1. A brief description of the type of facility and a map showing the location of the proposed facility.
 2. The plans are to include a scaled drawing which provides the dimensions and layout of the facility indicating the location of buildings, stationary equipment, property lines, fences, roadways, parking areas, facilities for employee convenience, and equipment maintenance. **Plans for the design, construction, and operation of solid waste management sites or modifications to existing sites shall be prepared or approved by a professional engineer licensed to do business on Guam.**
 3. Specifications are to include description of each type of equipment to be used during operations.
 4. The types and quantities of all solid waste expected to be at the facility should be determined by survey and analysis to form a basis for design. The survey methods and results shall be incorporated with the application for a permit for the facility.
 5. A copy of business or contractor's license.
- B. The applicant shall submit a certification of compliance with zoning requirements and copies of all necessary permits and licenses required for facility operation.

For zoning requirements, the certification is to take the form of a letter to the Administrator describing the exact location of the facility, the lot number, land-use zone, and a statement indicating compliance to be signed by a representative of the Department of Land Management. A written consent from the property owner must be included if the property is being leased.

- C. The applicant shall submit an operation plan which is to include the following:
1. Method of Operation
 - a. Describe how the waste is received;
 - b. Explain/describe each step of processing;
 - c. How the material is shipped and the country of destination;
 - d. Identify the population and area to be served;
 - e. Include the number and responsibilities of site personnel;
 - f. Training and certification of site personnel;
 - g. Include the expected life-span of the facility; and
 - h. Include a closure plan, describing procedures for closure and the proposed ultimate use of the site.
 2. Description of each material to be processed including characteristics, estimated monthly quantity, and source.

3. Describe the type and characteristics of residues, estimated monthly quantity, list of vehicles used to transport residues, routes to be used and area of disposal.
4. Description of emergency procedures in the event of fires or injury accidents and facility preparation procedures in the event a typhoon is predicted to strike Guam.

D. Pursuant to Section 51104(c), 10 GCA, SWMLC, each permit application and each permit renewal application shall be submitted with proof of financial assurance, of a type and in a sum established by the Administrator conditioned on the fulfillment by the permit holder of the requirements of this Chapter and the rules and regulations authorized therein. No financial assurance mechanism required under this Chapter may be canceled by the guarantor unless the Administrator has received written notice thereof and there has been a lapse of one hundred twenty (120) days between receipt of notice and cancellation date.

Financial assurance shall mean a financial guarantee assuring that funds are available to pay for closure of a solid waste management facility, rendering post-closure at a solid waste management facility, and to compensate third parties for bodily injury and property damage caused by sudden and non-sudden accidents related to the operation of a solid waste management facility.

E. Public Notice

Pursuant to Public Law 24-272 (to be codified as 10 GCA Section 51104(d)), it states “Before issuing a solid waste management permit to any person with respect to any facility for the processing, storage, or disposal of solid waste, the Administrator shall:

- (1) Cause to be published in a major local newspaper or newspaper of general circulation, and broadcast over a local radio station or stations, notice of the Agency’s intention to issue such a permit.
- (2) If, within forty-five (45) days after publication and broadcast, the Agency receives written notice of opposition to the Agency’s intention to issue permit and a request for a hearing is made, the Agency shall provide for a hearing in accordance with the Administrative Adjudication Law, if requested by the substantially affected party or an informal public meeting if requested by any other person.”

F. Availability of Information to the Public and Confidential Treatment of Information

Pursuant to the “Sunshine Reform Act of 1999” (5 GCA Chapter 10), it states information contained in the permit application will, upon request, be made available to the public for inspection and copying. If the applicant wish to request confidential treatment for business information, such information shall be submitted separately to Guam EPA, and marked on every page “Confidential Business Information”.

NOTE: The information required under Section 2 of the permit application must be attached for the application to be accepted. In addition, the applicable permit fee must accompany the application.

