

## **SOLID WASTE MANAGEMENT FACILITY PERMIT APPLICATION PROCESSING**

### **I. Authority**

Administrator is authorized and directed to issue permits for all collectors, operators and Pursuant to Public Law 23-64 (to be codified as 10 GCA Section 51104(a)) it states, "The solid waste management facilities, their design, operation, maintenance, substantial alteration, modification or enlargement." Section 51102(25) defines solid waste management facilities as "any machinery, equipment, vehicles, structures or any part of accessories thereof installed or acquired for the primary purpose of: collection, transportation, storage, recycling, processing or disposal of solid waste.

II. This permit application is for those facilities that process solid waste. Section 51102(16) defines processing as "any method, system or other treatment designed to change the physical, chemical or biological character or composition of any solid waste." This includes the neutralization of any hazardous waste; rendering of any hazardous waste non hazardous for transport, amenable for recovery, amenable for storage, or reduced in volume; or any other activity or processing designed to change the physical form or chemical composition of hazardous waste so as to render it non-hazardous.

### **III. Instructions**

#### **A. Section 1 - General Information**

1. Type or print responses neatly in the appropriate boxes.
2. If the Land Owner (line 5a) is the same as the applicant, write "SAME" in the appropriate boxes.
3. The Facility Operator (line 6a) is the person responsible for the daily operation of the management facility. If the Facility Operator is the same as the applicant, write "SAME" in the appropriate boxes.

#### **B. Section 2 - Specific Information**

1. Information required in Section 2 shall be typed or neatly printed on a separate page.

C. The applicant shall make two (2) additional copies of the completed application and shall submit the original and a copy to:

Guam Environmental Protection Agency  
Attention: Solid and Hazardous Waste Management Program  
15-6101 Mariner Avenue, Tiyan, Barrigada  
Post Office Box 22439  
GMF, Barrigada, Guam 96921

The applicant shall retain the other copy for his/her files.

- D. Once the application is completed and signed, the owner or the operator of the facility must take the application to the Department of Land Management Planning Division for clearance at One Stop in Anigua.
- E. **The applicant must secure the necessary permit(s) or written authorization from the Air Pollution Control Program prior to obtaining a Solid Waste Incineration Facility Permit and a Solid Waste-to-Energy Facility Permit.**
- F. If there are any questions about the permit application, please contact the Solid Waste Management Program at 475-1658/9.

IV. Fee

All new permit applications or renewal permit applications for a **Solid Waste Processing Facility** shall be accompanied by a **nonrefundable fee of:**

- 1. **\$100.00 for Solid Waste Composting ;**
- 2. **\$200.00 for Solid Waste Material Resource Recovery ;**
- 3. **\$200.00 for Solid Waste Bioremediation - temporary site specific ;**
- 4. **\$500.00 for Solid Waste Bioremediation - permanent ;**
- 5. **\$500.00 for other Solid Waste Remediation ;**
- 6. **\$500.00 for Solid Waste Incineration ;**
- 7. **\$10,000.00 for Solid Waste-to-Energy Recovery ;**
- 8. **\$200.00 for other Processing**

All fees shall be in the form of a check or money order payable to the **c/o Guam EPA** .  
No cash please. **Treasurer of Guam**

## SECTION 2 - SPECIFIC INFORMATION

- A. The applicant shall submit detailed plans and specifications for the facility.
1. A brief description of the type of facility and a map showing the location of the proposed facility.
  2. The plans are to include a scaled drawing which provides the dimensions and layout of the facility indicating the location of buildings, stationary equipment, property lines, fences, roadways, parking areas, facilities for employee convenience, and equipment maintenance. **Plans for the design, construction, and operation of solid waste management sites or modifications to existing sites shall be prepared or approved by a professional engineer licensed to do business on Guam.**
  3. Specifications are to include description of each type of equipment to be used during operations.
  4. The types and quantities of all solid waste expected to be at the facility should be determined by survey and analysis to form a basis for design. The survey methods and results shall be incorporated with the application for a permit for the facility.
- B. The applicant shall submit a certification of compliance with zoning requirements and copies of all necessary permits and licenses required for facility operation.

For zoning requirements, the certification is to take the form of a letter to the Administrator describing the exact location of the facility, the lot number, land-use zone, and a statement indicating compliance to be signed by a representative of the Department of Land Management. A written consent from the property owner must be included if the property is being leased.

- C. The applicant shall submit an operation plan which is to include the following:
1. Method of Operation
    - a. Describe how the waste is received;
    - b. Explain/describe each step of processing;
    - c. How the material is shipped and the country of destination;
    - d. Identify the population and area to be served;
    - e. Include the number and responsibilities of site personnel;
    - f. Training and certification of site personnel;
    - g. Include the expected lifespan of the facility; and
    - h. Include a closure plan, describing the procedures for closure.
  2. Description of each material to be processed including characteristics, estimated monthly quantity, and source.

3. Describe the type and characteristics of residues, estimated monthly quantity, list vehicles used to transport residues, routes to be used and area of disposal.
  4. Description of emergency procedures in the event of fires or injury accidents and facility preparation procedures in the event a typhoon is predicted to strike Guam.
- D. Pursuant to Public Law 23-64 codified as 10GCA Section 51104(c) Each permit application and each permit renewal application shall be submitted with proof of financial assurance, of a type and in a sum established by the Administrator conditioned on the fulfillment by the permit holder of the requirements of this Chapter and the rules and regulations authorized therein. No financial assurance mechanism required under this Chapter may be canceled by the guarantor unless the Administrator has received written notice thereof and there has been a lapse of one hundred twenty(120) days between receipt of notice and cancellation date.

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## SECTION 1 - GENERAL INFORMATION

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1. DATE:

Month	Day	Year

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2. APPLICATION:

New

Renewal

Modification

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3a. NAME OF APPLICANT:


3b. MAILING ADDRESS:


3c. TELEPHONE NUMBER:

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4a. NAME OF FACILITY:


4b. MAILING ADDRESS:


4c. LOCATION (Lot Number, Street, Village):

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4d. ZONING:

Residential

Commercial

Industrial

Agricultural

4e. TELEPHONE NUMBER:

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5a. LAND OWNER:


5b. MAILING ADDRESS:


5c. TELEPHONE NUMBER:

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6a. FACILITY OPERATOR:


6b. MAILING ADDRESS:


6c. TELEPHONE NUMBER:

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7. APPLICANT'S SIGNATURE:

DATE: \_\_\_\_\_

\_\_\_\_\_  
PLEASE PRINT NAME

\_\_\_\_\_  
TITLE

8. LANDOWNER'S SIGNATURE:

DATE: \_\_\_\_\_

\_\_\_\_\_  
PLEASE PRINT NAME

9. OPERATOR'S SIGNATURE:

DATE: \_\_\_\_\_

\_\_\_\_\_  
PLEASE PRINT NAME

\_\_\_\_\_  
TITLE

**NOTE: The information and plans required under Section 2 of the permit application must be attached for the application to be accepted. In addition, the applicable permit fee must accompany the application.**