THE PERMITTING PROCESS

Applicant holds informal meeting with the public prior to permit application

Applicant submits Part A and Part B permit applications (Form 8700-23 or equivalent 8700-13 A/B RCRA Subtitle C Site Identification Form with Hazardous Waste Permit Information Form)

Permitting agency announces receipt of permit application, makes application available for public review and comment, and reviews application to verify completeness

If application is incomplete, permitting agency issues as many notices of deficiency as necessary until application is complete

If application is complete, permitting agency notifies permittee of application's completeness

Permitting agency evaluates whether permit satisfies technical requirements and makes preliminary decision to issue or deny the permit

If decision to deny permit, permitting agency issues notice of intent to deny

If decision to issue permit, permitting agency prepares draft permit

Permitting agency announces decision and issues fact sheet explaining decision

Public has 45 days to comment on the decision

FINAL PERMIT DECISION
THE EMERGENCY RESPONSE PROCESS

1. Initiates the emergency response report by filling out applicable information from the reporting party

2. Arrives at the site, introduce yourself to incident commander and conduct preliminary assessment

3. Complete agency emergency response report and field notes

   a. Contact and alert the Public Information Officer (PIO)
   b. Prepare an Emergency Response Report within 24 hours
   c. Contact and alert the Air and Land Programs Administrator

4. Submit ER report with field notes and other pertinent information or data to the Administrator, PIO, and Division Heads

5. Project manager responsibilities are assigned to the division whose responsibilities and enforcement authority are most appropriate for the incident

6. Project Manager responsible for the incident from the beginning to closure

7. Incident response actions and remedial measures resolved to Guam EPA satisfaction

8. Submits final report for the case incident to theAdministrator, PIO, and all Division Heads

9. Case Closed

- Release to Land – Air and Land Division;
- Release to Marine Waters – Monitoring Division;
- Release to Wetlands – Environmental Planning and Review Division;
- Release to Freshwater – Water Division
THE NOTIFICATION OF REGULATED WASTE ACTIVITY PROCESS

Agency provide "Notification of Regulated Waste Activity" booklet with an amended Guam Form 8700-13 A/B (RCRA Subtitle C Site Identification Form) to notifier.

Notifier submits completed original Form 8700-13A/B to agency.

Agency review

If notification form complete proceed "YES" step; form incomplete proceed "NO" step agency contacts notifier to make corrections to complete the form.

YES

Send facsimile or electronic copy of Form 8700-13 A/B to USEPA Region IX RCRA Notifications c/o Tetra Tech EM Inc.

USEPA R9 RCRA Notifications processes information, assigns EPA ID Number and sends confirmation letter to agency.

Agency receives confirmation letter from USEPA Region IX RCRA Notifications (allow two (2) weeks).

NO

Agency contacts notifier and mails out copy of the confirmation letter.

YES

Agency inputs information into database and files hardcopy confirmation letter into notification filing cabinet.